



## Preschool 2026-27 Tuition Authorization

As a convenience for parents, and to help reduce our administrative costs, Light of Christ Preschool will schedule tuition payments as monthly withdrawals from your checking account.

**Please add your checking account information as payment method via  
[locchurch.churchcenter.com](http://locchurch.churchcenter.com)**

Your payment method needs to be entered before tuition payments can be scheduled.

See the attached "Instructions for Payment Method for online transactions"

**Your online payment method AND this authorization form is due by June 30, 2026**

Returning families need to return this form for the new school year (your payment method should already be set up)

Return form to: Vicki Barmore, email: [vickib@locchurch.com](mailto:vickib@locchurch.com)

Mail: 1700 Longmeadow Pkwy, Algonquin, IL 60102 or bring to the church office Mon-Fri 8:30-4:00

### Check the Class(es) for enrollment:

Monthly Tuition

<input type="checkbox"/>	\$415 4's: M-F 8:45-12:00 (Kindergarten Readiness)	Child's Name: _____
<input type="checkbox"/>	\$300 4's: M/W/F 8:45-12:00 (Kindergarten Prep)	Child's Name: _____
<input type="checkbox"/>	\$320 4's: M-TH 12:30-3:00 (Kindergarten Bound)	Child's Name: _____
<input type="checkbox"/>	\$700 4's: M-TH (8:45-3:00) & F (8:45-12:00) (Extended Day)	Child's Name: _____
<input type="checkbox"/>	\$295 3's: M/W/F 9:00-11:30 (Discovery)	Child's Name: _____
<input type="checkbox"/>	\$215 3's: T/Th 9:00-11:30 (Explorers or Adventures)	Child's Name: _____
<input type="checkbox"/>	\$190 2's: T/Th 9:00-11:00 (Quackers)	Child's Name: _____
<input type="checkbox"/>	\$95 2's: Wed 9:00-11:00 (Ducklings)	Child's Name: _____
<input type="checkbox"/>	\$90 4's: Enrichment 1 day (add-on) 12:00-2:00	Child's Name: _____
<input type="checkbox"/>	\$170 4's: Enrichment 2 day (add-on) M/W 12:00-2:00	Child's Name: _____
<input type="checkbox"/>	\$90 3's: Wed Enrichment (add-on) 11:30-1:30	Child's Name: _____
<input type="checkbox"/>	\$90 3's: Thur Enrichment (add-on) 11:30-1:30	Child's Name: _____

### Select Date of Tuition Payment:

<input type="checkbox"/>	2 <sup>nd</sup> of each month	<u>Automatic monthly payments begin in August 2026.</u>
<input type="checkbox"/>	16 <sup>th</sup> of each month	<u>The last payment month will be April 2027.</u> (9 months total)

*initial* • I understand the monthly payment dates.  
 • I authorize Light of Christ Church to debit my account for the class(es) indicated above.  
 • I understand that I can contact Light of Christ Church at any time to cancel any future payments.

*initial* • I understand that for a Debit/Credit card payment an additional 2.5% fee will be added to the monthly tuition. (This covers the increased processing fee charged for card transactions).

<b>Billing Contact</b>	Name: _____
	Address: _____
	City, State, Zip: _____
	Email: _____
	Phone: _____

- An email payment receipt will be sent every month

**Questions about the tuition payment process?**  
 Contact: Vicki Barmore  
 Financial Administrator  
[vickib@locchurch.com](mailto:vickib@locchurch.com)

847-658-9250

# Church Center- Light of Christ

## Instructions for **PAYMENT METHOD** for online transactions



1700 Longmeadow Parkway | Algonquin, IL | 60102  
Contact Us | 847.658.9250 | mail@locchurch.com

Using the **LOC website**: [locchurch.com](http://locchurch.com)  
Scroll to the bottom of the LOC webpage & select: Church Center

The LOC APP is available for Android and Apple.  
SEARCH : CHURCH CENTER and select "Light of Christ Church Algonquin" as your church.

Baptism | Memorial Garden | New Member Class | Church Center Login | Employment Opportunities | Contact Us | Prayer Requests | Annual Report | Church Center Login | Location & Hours

**Questions or problems?**  
Contact: Vicki Barmore  
Financial Administrator  
vickib@locchurch.com  
847-658-9250

Enter a cell # or email to access your profile (or to create a profile)

To get started, enter your mobile number. We'll send you a code you can use to log in or create an account.

By continuing, you agree to Planning Center's Terms of Service and Privacy Policy.

Next

direct link to the Church Center login page:  
<https://locchurch.churchcenter.com/login>



Home | Directory | Serve | Calendar | More

Select your profile picture to access your Profile & Setting

This will be your name /photo

VB | Hello, Vicki! | My profile & settings

My schedule | Activity | Select: My Profile & Settings" | giving

My profile & settings

YOUR NAME

My profile and household | Schedule | Directory profile | Payment methods

Payment methods

+ Add payment method

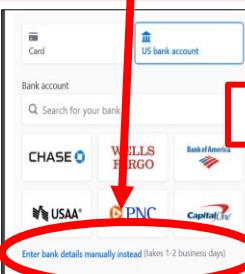
Any prior payment methods entered will be listed here

You don't have any payment methods yet.

Payment method: Card (Debit/Credit) cards don't require verification, but the processing fees are higher.  
Preschool adds 2.5% to tuition for payment using card payment.

If you do not find your bank in Step 5 & 6 or choose not to log in to your bank account select: manually verify your account.

Select: "US bank account" | Select a bank icon OR use the box "search for your bank" | Then select "Add payment method" | Then log into your bank.



Enter bank details

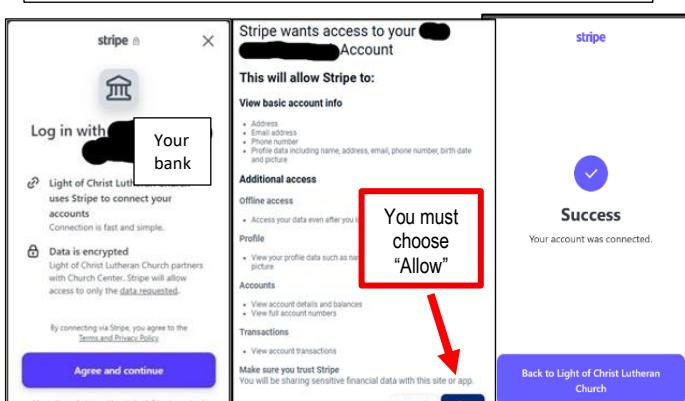
After submitting your bank details you should see your bank account listed in your Payment Method screen with a message 'pending verification'.

These series of screens after Step 5 & 6 link you to Stripe (our processing company). You will need to log into your bank account to verify you are the account holder.  
Once the verification is complete your will see your bank account as a Payment Method in your profile.

**Manually Enter Bank Details** – enter your bank Routing Number & Account Number & Submit

- a \$0.01 micro-deposit is sent to your account. This may take 1-2 days to complete.
- The micro deposit will have a **six-character SM-code**. Use the code to complete the verification process.
- Log in to Church Center, go to Payment Methods
- select Verify Account and enter the code.

You have 10 days to enter the SM-code, otherwise the bank account must be deleted and start the process again.



You must choose "Allow"